

First Year Experience - FACT SHEET

Haslina Malek
Manager, University Life@Curtin
First Year Experience
Contact: 085 443877
Email: haslina.m@curtin.edu.my

THINKING OF SWITCHING COURSES?

It is not unusual for students to find that their current course is not what they want to study, and it is natural (and not uncommon!) to want to switch to another course. As a currently enrolled student at Curtin you simply apply 'internally' to switch to a different course. Switching courses would mean you would start your new course the following semester, you cannot switch in week 3 for example*.

If you know what course you want to switch to:

1. Fill out an Amendment form (found on the Curtin website or from Student Services) with your new course details and submit it to the new School/Department you want to get into.
2. Check your eStudent record (via OASIS) for confirmation of your new enrolment before the start of the next semester. If you are concerned about the progress of your application please contact the School/Department directly.
3. Once you are enrolled in your new course you will then be classified as a new student (as you are new to a course) and will be expected to complete Orientation activities as directed by your new School/Department.
4. **DO NOT WITHDRAW FROM YOUR CURRENT COURSE UNTIL YOU ARE COMPLETELY ENROLLED IN YOUR NEW COURSE** (i.e. filled out a Amendment form and receive confirmation) otherwise you will be unenrolled completely and have to start all over again!

If you don't know what course you want to study:

This can be a very hard decision, and not one that should be rushed or ignored. If you know you want to study at Uni, but you are not quite sure what to study, we can help;

1. Make a list of all the jobs you would like to do as a career.
2. Research the Curtin Sarawak website for courses that support the career you want and/or are interested in.
3. Talk to people in the industry or field that you are interested in and maybe try and get some work experience in the particular area that interests you.
4. By now you should be able to narrow down the options. If you are still struggling please see the University Counsellor (Building GP401 – ground floor).
5. Once you have narrowed down your options and decided on a new course please follow the steps in the above section "if you know what course you want to switch into".

**You may be able to switch courses and start in the same semester, if your new course coordinator thinks it is Ok, but there will be a late fee charged, if it is after week 1. We recommend that if you want to switch courses, you manage it so you start the course right at the beginning of the semester, so as not to miss out on any information or teaching.*