

UNIVERSITY GRADING SYSTEM

Commencement Date: 1 January 2007

Endorsed by: Teaching and Learning Committee – November 2006

UNIT RESULT TYPE

All units shall be classified as either **Pass/Fail** or **Grade/Mark**.

The result type must be specified at the time the unit is initially approved.

The result type may only be changed in accordance with the University Course Approval Process.

RECORDING OF RESULTS

With effect from 1 January 2007, results shall be recorded as follows:

PASS/FAIL UNITS – FINAL GRADES

Grade	Description	Application
PASS	Pass	Student has passed a unit classified as a Pass/Fail unit.
FAIL	Fail	Student has failed a unit classified as a Pass/Fail unit.
PC	Conceded Pass	The Board of Examiners has conceded a pass for the unit even though the student's percentage mark is less than the deemed pass mark for the unit.
PX	Pass After Supplementary Assessment	Student has passed the unit following a Supplementary Assessment. PX shall replace the previously recorded X.
FX	Fail After Supplementary Assessment	Student has failed the unit following a Supplementary Assessment. FX shall replace the previously recorded X.
F-IN	Fail – Incomplete/Insufficient Assessment	May be used as an alternative to F at the discretion of the Board of Examiners where a student has not completed or submitted all required assessable work for the unit.
ANN	Result Annulled Due to Academic Misconduct	<p>Student has been found guilty of academic misconduct and a penalty of an ANN grade has been imposed.</p> <p>The ANN grade shall remain on the student's academic record until the student completes the course he or she is enrolled in or otherwise ceases to be enrolled as a student at Curtin, except where this occurs within 12 months of the ANN grade being imposed, in which case it shall remain on the student's academic record for a minimum period of 12 months.</p> <p>At any time after this, the student may request the Director, Student Services to convert the ANN grade to a FAIL.</p> <p>The Director, Student Services shall take into account the views of the Head of School in making a decision whether to convert the ANN to a FAIL.</p> <p>The Director, Student Services may refuse to convert an ANN grade to a FAIL if the student has been found guilty of more than one instance of academic misconduct for which an ANN grade or grades have been imposed.</p>

GRADE/MARK UNITS – FINAL GRADES

Grade	Mark (Range)	Description	Application
10	100		Student has passed a unit classified as a Grade/Mark unit and achieved a percentage mark in the range specified without Supplementary Assessment or without a pass having been conceded.
9	90 - 99		As above
8	80 - 89		As above
7	70 - 79		As above
6	60 - 69		As above
5	50 - 59		As above
F	0 - 100		Student has failed a unit classified as a Grade/Mark unit.
PC	0-100	Conceded Pass	The Board of Examiners has conceded a pass for the unit even though the student's percentage mark is less than the deemed pass mark for the unit. The originally assigned mark shall not be changed.
PX	0-100	Pass After Supplementary Assessment	Student has passed the unit following a Supplementary Assessment. PX shall replace the previously recorded X and the mark will remain the same as that originally recorded.
FX	0-100	Fail After Supplementary Assessment	Student has failed the unit following a Supplementary Assessment. FX shall replace the previously recorded X and the percentage mark will remain the same as that originally recorded.
F-IN	0-100	Fail – Incomplete/Insufficient Assessment	May be used as an alternative to F at the discretion of the Board of Examiners where a student has not completed or submitted all required assessable work for the unit.
ANN	0	Result Annulled Due to Academic Misconduct	<p>Student has been found guilty of academic misconduct and a penalty of an ANN grade has been imposed.</p> <p>The ANN grade shall remain on the student's academic record until the student completes the course he or she is enrolled in or otherwise ceases to be enrolled as a student at Curtin, except where this occurs within 12 months of the ANN grade being imposed, in which case it shall remain on the student's academic record for a minimum period of 12 months.</p> <p>At any time after this, the student may request the Director, Student Services to convert the ANN grade to an F:0.</p> <p>The Director, Student Services shall take into account the views of the Head of School in making a decision whether to convert the ANN to an F:0.</p> <p>The Director, Student Services may refuse to convert an ANN grade to an F:0 if the student has been found guilty of more than one instance of academic misconduct for which an ANN grade or grades have been imposed.</p>

INTERIM GRADES (USED FOR BOTH PASS/FAIL AND GRADE/MARK UNITS)

Grade	Description	Application
GNS	Grade Not Submitted	<p>A result in a unit is not available to the Board of Examiners because marking is not complete.</p> <p>A GNS is an interim grade and must be converted to a final grade within 1 month after the Board of Examiners.</p> <p>Any extension must be approved by the Director, Student Services (or delegate).</p>
X	Outstanding Supplementary Assessment	<p>Student, who otherwise would be awarded a grade of F or FAIL, is granted a Supplementary Assessment by a Board of Examiners.</p> <p>Once the supplementary assessment is completed, the student shall be awarded a grade of either PX (Pass After Supplementary Assessment) or FX (Fail After Supplementary Assessment).</p> <p>In both cases, for Grade/Mark units the original mark shall be retained.</p> <p>An X grade must be converted to a final result by no later than the end of the subsequent study period in which the student is enrolled.</p> <p>Any extension must be approved by the Director, Student Services (or delegate).</p>
DA	Deferred Assessment	<p>Where a final component of assessed work within a unit of study is approved to be done at a later date, but not later than the end of the next study period in which the student is enrolled.</p> <p>A DA grade must be converted to a final result by no later than the end of the subsequent study period in which the student is enrolled.</p> <p>Any extension must be approved by the Director, Student Services (or delegate).</p>
OA	Ongoing Assessment	<p>This interim grade may be used where assessment tasks and assessment for a unit cover more than one study period (the study period of enrolment and the subsequent study period).</p> <p>The OA grade may be used as an interim (holding) grade until the assessment tasks and assessment are completed.</p> <p>An OA grade must be converted to a final result by no later than the end of the subsequent study period in which the student is enrolled.</p> <p>Any extension must be approved by the Director, Student Services (or delegate).</p>

AVCC STANDARD GRADE DESCRIPTORS

AVCC standard grade descriptors shall not be used for reporting results on the Academic Transcript.

The Academic Transcript shall include a legend to allow a conversion from the University grade to the equivalent AVCC descriptor.

Grade	Mark	Equivalent AVCC Descriptor
10	100	High Distinction
9	90 -99	High Distinction
8	80 - 89	High Distinction
7	70 - 79	Distinction
6	60 - 69	Credit
5	50 - 59	Pass
F		Fail

RESPONSIBILITIES	
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Approval Authority:	Academic Board

REVISION HISTORY:

Revision Ref. No.	Approved/ Rescinded	Date	Committee/ Board	Resolution Number	Document Reference
B004-P3.1	Approved	30/11/2001	Academic Senate	AS 358/01	Attachments 1–5 to Document AS 155/01.
B004-P3.1	Rescinded	24/11/2006	Academic Board	AB 176/06 (ii)	AB 01217/06
Replacement	Approved	24/11/06	Academic Board	AB 176/06 (iii)	AB 01293/06

[January 2007 - University Results and Grading System replaces the Grading of Results Procedures]

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