

Student Evaluation of Teaching and Learning Policy

Commencement Date: 1 July, 2008

Category: Students, Teaching and Learning

1. PURPOSE

This document details the manner in which the University evaluates teaching and learning through its principal system of student feedback called eVALUate, and recognises that it is one of a number of ways of evaluating teaching and learning effectiveness.

2. APPLICATION

All Staff and Students

3. EXCEPTIONS

Nil

4. DEFINITIONS

Evaluation

Refers to the collection, analysis and interpretation of data and feedback on the quality of teaching and learning.

eVALUate

Is the University's online system of student feedback for unit and teaching evaluation.

Owning Organisational Unit

For the purpose of this policy, means a Division, faculty, school, department, centre, or teaching area which owns units and courses.

Unit Learning Outcomes

Are what successful students are expected to know, understand or be able to do as a result of unit learning experiences.

5. POLICY STATEMENT

5.1 Curtin is committed to monitoring and improving the quality of learning and teaching through systematic unit and teaching evaluation, interpretation, publication of results, benchmarking and actions arising from feedback.

5.2 Teaching staff are expected to demonstrate commitment to effective learning and teaching practices, including systematic evaluation of all aspects of learning and teaching practice.

6. OBJECTIVES

6.1 The quality of teaching and learning at Curtin is evaluated using multiple sources of data benchmarked against best practice.

6.2 Feedback obtained through all evaluation processes is used to identify opportunities for recognising excellence and identifying areas for improvement.

6.3 Students and staff are responsible for engaging in evaluation processes in a constructive and professional manner.

6.4 Students are informed as to how feedback has been used to maintain or improve the quality of learning experiences.

6.5 The quality of teaching and learning is evaluated internally through:

6.5.1 the eVALUate unit survey (in which all coursework units are automatically included), and

6.5.2 the eVALUate teaching survey (initiated on request by the teacher).

6.6 Monitoring the quality of teaching and learning at Curtin is based on:

6.6.1 eVALUate reports

6.6.2 Other sources such as focus groups, employer surveys, student pass rates, student retention rates and external benchmarking surveys such as the Course Experience Questionnaire and the Graduate Destination Survey and other measures included in Department of Education, Science and Training's Learning and Teaching Performance Fund data.

6.7 The source of all student feedback is anonymous.

6.8 Purposes of Evaluating Teaching and Learning

6.8.1 Evaluation of teaching and learning is used to:

6.8.1.1 improve teaching and learning experiences for students and teachers;

6.8.1.2 assist staff to engage in a scholarly review of their teaching by reflecting on unit design, delivery, student engagement, and assessment;

6.8.1.3 provide data to benchmark teaching and learning quality within and beyond the University;

6.8.1.4 provide evidence that teaching staff can use as indicators of teaching performance when discussing workplans with line managers; and

6.8.1.5 provide evidence for academic staff promotion and performance management processes and teaching portfolios.

6.9 Publication, access to and storage of eVALUate data

6.9.1 Unit Survey Results (USR) will be published one week after the release of the results unless the Unit Coordinator informs the Office of Teaching and Learning (Evaluation) that he/she chooses not to have the USR published.

6.9.2 Access to eVALUate data is outlined in Schedule A.

6.9.3 Storage of eVALUate data:

6.9.3.1 Information Management Services are responsible for the secure storage of digital eVALUate data.

6.9.3.2 The Office of Teaching and Learning is responsible for the secure storage of printed eVALUate Aggregated University Reports.

7. LIST OF SCHEDULES

[Schedule A - Access to eVALUate Data](#)

RESPONSIBILITIES	
Policy Manager	Deputy Vice-Chancellor, Education

Contact	Deputy Vice-Chancellor, Education
	Tel: 9266 1952
	Fax: 9266 1944
Approval Authority	Academic Board
Review Date	27-Jul-2009

REVISION HISTORY

Revision Ref. No.	Approved / Rescinded	Date	Committee / Board	Resolution Number	Document Reference
New	Approved	27/07/2007	ACADEMIC BOARD	AB 166/07	00612/07
	Amended	30/05/2008	Academic Board	AB 114/08	00512/08
	Administratively Updated	20/03/2008			Reformatted. Amended to reflect organisational structure.